



COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Board Meeting Minutes #B105 – October 3, 2015 **APPROVED**

Board Members in Attendance: K. Bal B. Der D. Hengel
 C. Kafka A. Kumar S. Lal
 P. McKivett D. Sailer T. Turko

Staff in Attendance: J. Roff, Registrar
 N. Graham, Program Coordinator
 V. Burns, Executive Secretary

The meeting was called to order at 2:02 pm

Approve Draft Agenda

MOTION: By P. McKivett, that the draft agenda be approved as presented. Seconded by T. Turko.

CARRIED

Approve Consent Agenda

- Draft Minutes of the May 30, 2015 Meeting
- 2013-2016 Strategic Plan
 - DABC Monthly Communication Update
 - Approve SPA 1.3.3
 - Activity & Outcome Report
- Health Professions Regulators of BC Update
- Examination Update
- Vancouver Community College Denturist Program Update
- Approved Executive Committee Meeting Minutes
- Approved Inquiry Committee Meeting Minutes
- Approved Registration Committee Meeting Minutes
- Approved Nominations Panel Meeting Minutes
- Correspondence: Ministry of Health Directive
- Correspondence: CPSBC/CPBC Media Release
- Updated Calendars (October – December 2015)
- Expense Form

MOTION: By K. Bal, that the consent agenda, in its entirety, be approved as presented. Seconded by S. Lal.

CARRIED

Review Unaudited Financial Statements

The Board members reviewed the unaudited financial statements and the Registrar answered questions from the Board members.

MOTION: By P. McKivett, to accept the unaudited financial statements as presented. Seconded by C. Kafka.

CARRIED

Review the Denturist Association of Canada's (DAC) Curriculum Advisory Committee's (CAC) Proposal and Suggested Solution

The Board members reviewed the Denturist Association of Canada's Curriculum Advisory Proposal and discussed the idea of providing seed funding to the proposed Denturism Accreditation Commission of Canada (DACC).

MOTION: By P. McKivett to approve the idea of providing seed funding to the proposed DACC. Seconded by T.Turko.

CARRIED

Action Item: The Registrar will follow up with the College of Alberta Denturists and the College of Denturists of Ontario regarding this matter.

Discuss CDBC's Document Privacy Protocols

The Board members discussed the CDBC's Document Privacy Protocols.

Action Item: The Executive Secretary will explore alternative delivery methods to ensure and/or enhance the security of CDBC documents that are delivered to Board and Committee members. These may include the following,

- Password protected emails,
- In1Touch,
- BCHR Systems,
- Security features with Canada Post, and
- Security features offered by various courier services.

Approve Executive Committee's Terms of Reference

The Board members reviewed and discussed the Executive Committee's Terms of Reference.

MOTION: By D. Hengel, to approve Executive Committee's Terms of Reference as presented. Seconded by A. Kumar.

CARRIED

Review CDBC's Standards of Practice

The Board members reviewed and discussed the CDBC's current Standards of Practice.

Action item: The Registrar will form a working group to review the CDBC's current standards of practice.

Review Denturist Association of British Columbia's (DABC) Scope of Practice Proposal

The Board members reviewed and discussed the DABC's Scope of Practice Proposal and agreed to wait for the final version of the proposal, which is expected to be delivered in late October, before providing their feedback.

Discuss 2016 Pacific Dental Conference Cocktail Reception

The Board discussed their participation at the 2016 Pacific Dental Conference Cocktail Reception. The Board agreed that more time was needed to discuss this matter and tabled it to their next meeting scheduled for Friday December 11, 2015.

SPA 3.2.2: Identify Potential Candidates for Election

The Board members reviewed the Strategic Planning Activity 3.2.2 and their commitment to identify one or more potential candidates for election.

Action Item: At their earliest convenience, all board members will provide the Registrar with the name of at least one Registrant who may be interested in serving on the College's Board.

Other Business

The Board members had no other business to discuss at this time.

Adjournment

The Board meeting was adjourned at 3:08 pm.