

Annual Report

to March 31, 1999

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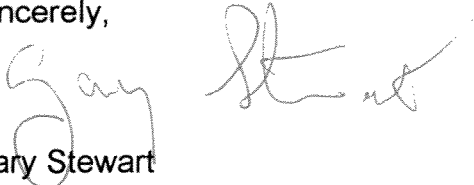
June 30, 1999

The Honourable Penny Priddy
Minister of Health and Minister Responsible for Seniors
Parliament Buildings
Victoria BC V8V 1X4

Dear Ms. Priddy:

It is my pleasure to present the fourth Annual Report to the Ministry of Health. This report covers the period April 1, 1998, to March 31, 1999.

Sincerely,

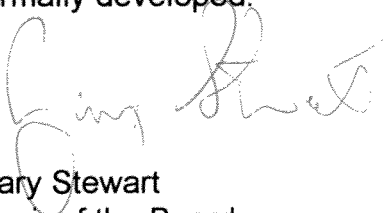
A handwritten signature in dark ink, appearing to read "Gary Stewart". The signature is fluid and cursive, with the first name "Gary" written in a larger, more prominent script than the last name "Stewart".

Gary Stewart
Chair of the Board
College of Denturists of British Columbia

Chair's Comments

I am pleased to present the fourth annual report of the College of Denturists of British Columbia, pursuant to Section 17(2) of the *Health Professions Act*, on behalf of the Board of the College. This report covers the time from April 1, 1998 through March 31, 1999.

The College has completed a handbook for registrants. Registration policy continues to evolve with the the development of Objectively Structured Clinical Examinations (OSCEs) to meet the Agreement on Internal Trade initiative. Quality assurance guidelines, inquiry procedures and guidelines for disciplinary hearings have been formally developed.

A handwritten signature in cursive script, appearing to read "Gary Stewart".

Gary Stewart
Chair of the Board

Elections

Two registrants were elected for a three-year term, and one registrant for a two-year term.

The public representatives were reappointed as Board members for a further term. Mrs. Frieda Home resigned in November 1998.

Board Members

Professional Representatives (and term of office)

Jim Connolly (1997 to 2000)
Doug Hengel (1998 to 2001)
Peter Jensen (1998 to 2000)
Ron Postings (1997 to 1999)
Gary Stewart (1997 to 1999)
Erna Swan (1998 to 2001)

Public Representatives

Frieda Home (to 11/98)
K. Douglas Smith
Betty White

Administrative Staff

Registrar

John Mayr

Executive Secretary

Ethel Inglis

Committees

Executive Committee

Members: G. Stewart (chair), J. Connolly, B. White

Activities:

- administer the finances of the College to ensure usage in an efficient, effective and responsible manner.
- report the current financial status of the College at meetings of the Board using a new financial reporting model developed by the Committee and approved by the Board as a whole.
- monitor the status of two large expenditures by the Board, the first being a new database program designed for the College and the second being the printing of a handbook for registrants.
- prepare the 1999-2000 budget for the College and monitor it throughout the next year.
- act as a panel to review and make recommendations regarding the existing per diem policy, specifically to the committee chairs who prepare and develop work suited to teleconference meetings.

Inquiry Committee

Members: Jim Connolly (chair/denturist), Douglas Smith (public representative), Gary Feldman (denturist)

Activities:

- establish a written process of evaluation for complaints and the process the Registrar must follow when reporting his assessment and recommendations to the Committee.
- set a policy to achieve complaint resolution in a timely, fair manner, including a file management system.
- distribute information to make registrants more aware of the advertising bylaws and provide suggestions for meeting the requirements.
- develop a conflict of interest policy for the College.
- assist the Quality Assurance Committee with ongoing monitoring of Oral Health Certificate usage.

TYPE OF COMPLAINT	NO ACTION*	CONSENT/ AGREEMENT	CITATION
Ill-fitting dentures	13	0	0
Regulation/Act/Bylaws	4	1	0
Advertising	3	0	0

*NO ACTION includes mediated settlement which may include refund to patient, but no formal action by the College.

Registration Committee

Members: Douglas Smith (chair), Peter Jensen, Betty White

Activities:

- offer theory examinations in June 1998 and March 1999.
- offer a practical examination in August 1998.
- develop and administer Objectively Structured Clinical Examinations (OSCEs) as a further section of the licensure examinations.
- recommend changes, which were approved by the Board, for the internship program. Develop mentor requirements and a portfolio system of recording progress.
- discuss with representatives of Vancouver Community College issues regarding redevelopment of the denturism program.

Registration

Classes of Registration	Period Ending March 31, 1999	Period Ending March 31, 2000
Denturist (Active)	194	191
Denturist (Inactive)	19	20
Student	17	15
Temporary Registrant	1	0

Patient Relations Committee

Members: Ron Postings (chair), Douglas Smith, Bob Shivji

Activities:

- complete a program to prevent professional misconduct of a sexual nature.

Quality Assurance Committee

Members (to November 25, 1998): F. Home, Chair; P. Jensen, E. Swan

Members (to March 31, 1999): P. Jensen, Chair; B. White, E. Swan

Denturist Association Representative (non-voting): A. Stretch

The purpose of quality assurance is to ensure that the College's mandate "to serve and protect the public" is met to the highest level possible.

Activities:

- review requests for credits received.
- develop quality indicators for the College and establish guidelines for assignment of credit hours.
- maintain a co-operative relationship with the Denturist Association to facilitate the achievement of their objectives.

Discipline Committee

Members: B. White (chair), G. Stewart, R. Postings

Activities:

- establish Guidelines for Assigning Penalties following a disciplinary hearing.
- develop a protocol for conducting a Discipline Committee hearing and a hearing for assigning penalties.
- complete a hearing into the activities of a registrant through an agreed statement of facts.

How to contact the office:

Address	321 Sixth Street #305 New Westminister, BC V3L 3A7
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