

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Minute's #B087 – December 9, 2011 Approved

Board Members in Attendance: B. Butt G. Feldman
P. Gardner D. Harden
C. LeVasseur T. Perrault, Chair
D. Sailer

Observers: P. Biddle

Regrets: T. Merkley

Staff in Attendance: J. Roff, Registrar
N. Pasacreta, Program Coordinator
T. Cahill-Closs, Recording Secretary

The meeting was called to order at 10:04 am

The Chair welcomed Nicole Pasacreta; the College's new Program Coordinator.

i Approve Draft Agenda

MOTION: By D. Sailer, that the draft agenda be approved as presented.
Seconded by B. Butt.


CARRIED

ii Video Presentation: What is Self-Regulation?

The members of the Board viewed a video presentation titled, What is Self-Regulation?, from the College of Dental Surgeons of British Columbia's CD "Roles and Responsibilities in Professional Regulation".

These minutes are approved as circulated.

April 19/12
Date


Chair of the Board

iii Approve Draft Minutes of September 17, 2011 (AGM)

MOTION: By C. LeVasseur, that the draft minutes of the September 17, 2011 Annual General Meeting be approved as presented. Seconded by D. Sailer.

CARRIED

iv Approve Draft Minutes of September 17, 2011

MOTION: By D. Sailer, that the draft minutes of the September 17, 2011 Board Meeting be approved as presented. Seconded by G. Feldman.

CARRIED

v Approve Draft Budget (April 2012 - March 2013)

The Board members reviewed the draft budget for April 2012 to March 2013, including the increase in computer expenses to provide for a database upgrade and an increase in the handbook expenses to allow for new handbooks to be created and distributed to Registrants following the approval of the College's proposed bylaws.

MOTION: By P. Gardner, that the draft budget for April 2012 to March 2013 be approved as presented. Seconded by D. Harden.

CARRIED

vi Approve 2012 Board Meeting Dates

MOTION: By G. Feldman, that the 2012 Board Meeting dates be approved as presented. Seconded by C. LeVasseur.

CARRIED

MOTION: By B. Butt, that a College Board Meeting be held during the Denturist Association of BC's (DABC) May 2012 Convention in Osoyoos, BC. Seconded by P. Gardner.

CARRIED

At the next DABC Executive Committee Meeting, P. Biddle will suggest that the DABC's AGM and the CDBC's Board Meeting be held together during the Convention.

vii Approve 2012 Committee Meeting Dates

MOTION: By D. Sailer, that the 2012 Committee meeting dates be approved as presented. Seconded by B. Butt.

CARRIED

viii Approve 2012 Election Schedule

MOTION: By D. Sailer, that the 2012 election schedule be approved as presented. Seconded by B. Butt.

CARRIED

Action item: Board members are asked to solicit registrants to run for a position on the Board.

Action item: Board members are asked to start thinking about which Committees they would like to serve on during the next fiscal year.

ix Approve 2012 Annual General Meeting Location

MOTION: By D. Harden, to hold the 2012 Annual General Meeting in the Lower Mainland. Seconded by G. Feldman.

CARRIED

x Registrar's Report

a) Unaudited Financial Statements

The members of the Board reviewed the unaudited financial statements.

b) Health Professions Review Board (HPRB) Update

The Registrar reported that the College does not have any cases before the HPRB at this time.

The Registrar also reported that the HPRB is working with a graduate student to review the methods used by all health regulatory bodies when investigating inquiry matters.

c) Theory Examination Update

The Registrar reported that one candidate was disqualified from the September Theory Examination for using an electronic device during the examination.

d) Clinical Examination Update

The Registrar reported that the 2012 Clinical Examinations may have as many as 30 eligible candidates.

Action item: The Registrar will explore facility options for the 2012 Clinical Examinations.

e) CDBC Proposed Bylaw Update

The Registrar reported that no response has been received with respect to the College's correspondence regarding the proposed bylaws. However, the Registrar did report that the College received approval for their amendments to Schedule E.

Action item: The Registrar will continue to correspond with Darryl Beckett to determine the status of the proposed bylaws.

xi Scope of Practice Panel Update

The Scope of Practice Panel has no new information to report since the last Board Meeting in September. The Panel will be meeting with representatives from the DABC directly after this Board Meeting and invited the members to stay and participate.

Action item: The Scope of Practice Panel is requesting Board members and Registrants to solicit their patients for letters describing their challenges acquiring services under the current scope of practice in British Columbia.

xii Seniors Oral Health Secretariat Update

C. LeVasseur conveyed that the Seniors Oral Health Secretariat will send their final report to the College for review.

Action item: The Registrar will email this report to all Board members for their review and the opportunity to provide feedback.

xiii Policy Development

a) Communication Policy: Mailing Addresses

The members of the Board reviewed the briefing note with respect to releasing Registrant's mailing addresses. The Board agreed that it is not the College's role to provide this information and it may actually contravene PIPA and/or FOIPPA.

MOTION: By B. Butt that the College will not provide Registrant's postal mailing addresses to third parties for any reason. Seconded by D. Sailer.

CARRIED

b) Communication Policy: Email Addresses

The members of the Board reviewed the briefing note with respect to releasing Registrant's email addresses. The Board agreed that it is not the College's role to provide this information and it may actually contravene PIPA and/or FOIPPA.

MOTION: By C. LeVasseur that the College will not provide Registrant's email addresses to third parties for any reason. Seconded by P. Gardner.
CARRIED

xiv Approve Draft 'Immediate Denture' Article

The Board directed the Registrar to use version B of the 'Immediate Denture' article.

Action item: Board members were directed to review the Immediate Denture article and submit any required edits to the Registrar.

xv Peer Denture Evaluation Form

G. Feldman, Chair of the Inquiry Committee, requested the Board's assistance with respect to the College's Peer Denture Evaluation form.

The Board recommended that a Peer Assessment Panel be created to review the Peer Denture Evaluation form. The Panel will be struck at the next Inquiry Committee meeting.

xvi Unregistered Practice Concerns

MOTION: By P. Gardner, that the College approach legal council to compose a letter to Alex Loboazar stating that the College believes he may be holding himself out as a Denturist, which is a contravention of the *Health Professions Act* and the Denturists Regulation. Seconded by C. LeVasseur.

CARRIED

xvii Denturists Regulations Clarification: section 6(3)

The members of the Board reviewed the Denturists Regulation, as well as section 8.02 of the College of Dental Surgeons of BC's bylaws. No further action is required.

xviii Calendars (Updated) & Expense Form

The Registrar presented calendars, complete with Board and Committee meeting dates, for January, February, March and April.

xix a) Approved Inquiry Committee Mtg. Minutes

(not distributed to Discipline Committee members)

Approved meeting minutes were presented for members of the Board to review.

b) Approved Executive Committee Mtg. Minutes

Approved meeting minutes were presented for members of the Board to review.

c) Approved Registration Committee Mtg. Minutes

Approved meeting minutes were presented for members of the Board to review.

xx Other Business

The members of the Board had no other business to discuss at this time.

The meeting was adjourned at 12:17 pm.