

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Minute's #B085 – September 17, 2011 Approved

Board Members in Attendance: B. Butt G. Feldman  
D. Harden C. LeVasseur  
T. Merkley T. Perrault  
D. Sailer

Regrets: C. Ferreira P. Gardner

Staff in Attendance: J. Roff, Registrar  
T. Cahill-Closs, Recording Secretary  
J. Ho, Program Coordinator

There were 36 Registrants in attendance and 1 guest.

The Annual General Meeting, held at the Holiday Inn Vancouver Center in Vancouver, BC, was called to order at 10:03 AM.

**1. Opening Comments**

T. Perrault, Chairperson of the College of Denturists of British Columbia, welcomed Registrants and members of the public who were in attendance.

**2. Introduction of Members of the Board**

T. Perrault introduced himself and invited each Board member in attendance to give a brief introduction. T. Perrault also announced that P. Gardner and C. Ferreira were unable to attend and send their regrets.

These minutes are approved as circulated.

Jan 3/12  
Date

[Signature]  
Chair of the Board

### **3. Approval of Draft Agenda**

The members of the Board agreed to approve the draft agenda as presented.

**MOTION:** by G. Feldman, that the draft agenda be approved as presented.  
Seconded by T. Merkley.

**CARRIED**

### **4. Presentation of Annual Report 2010-2011**

The Board and Registrants reviewed the College's 2010-2011 Annual Report.

### **5. Committee Reports**

#### **Inquiry Committee**

G. Feldman reported on the Inquiry Committee's activity from April 1, 2010 to March 31, 2011.

#### **Discipline Committee**

D. Harden reported on the Discipline Committee's activity from April 1, 2010 to March 31, 2011.

#### **Registration Committee**

T. Perrault reported on the Registration Committee's activity from April 1, 2010 to March 31, 2011.

#### **Patient Relations Committee**

T. Merkley reported on the Patient Relations Committee's activity from April 1, 2010 to March 31, 2011.

#### **Quality Assurance Committee**

B. Butt reported on the Quality Assurance Committee's activity from April 1, 2010 to March 31, 2011.

## **Executive Committee**

T. Perrault reported on the Executive Committee's activity from April 1, 2010 to March 31, 2011.

### **6. Presentation of Financial Statements 2010-2011**

The Board presented the College's Audited Financial Statements. The Registrar explained the Financial Statements and answered questions posed by the Registrants.

The Registrar explained that the substantial increase in legal fees this year was due to bylaw revisions and various matters before the Health Profession Review Board (HPRB).

### **7. Open Session, Questions from Registrants**

The Board and staff of the College answered questions posed by the Registrants.

As well, the Board provided an overview of the following topics,

- Staffing Changes – Janice Ho, the College's Program Coordinator, will be leaving the College in November 2011. The College is currently searching for a suitable replacement.
- Board Member Changes – Christina Ferreira's term will end on September 30, 2011. As Christina is a public member of the College, the government is currently searching for a suitable replacement.
- Pacific Dental Conference – In 2011, the College had a booth at the Pacific Dental Conference. The Board agreed, based on the positive feedback received, to attend in 2012.
- Health Profession Review Board – As of this writing, the College has no matters before the Health Professions Review Board.
- Nomination Panel – The Registrar reported on the mandate of the Panel and encouraged Registrants to let their name stand for election in 2012.

- Board Assessment Program – The Program Coordinator is in the beginning stages of developing a program that will encourage learning and growth for all Board members involved with the College.
- CDBC Proposed Bylaws – In 2010, D. Beckett, from the Ministry of Health, recommended changes to the College's proposed bylaws. The changes were addressed by the Board and resubmitted to D. Beckett for his review and comments.
- Scope of Practice – The College's Panel continues to collaborate with the Denturist Association of BC with respect to requesting an increased scope of practice for Denturists in BC.
- Mandatory Office Inspections - The Registrar confirmed that the College will not be doing mandatory office inspections.
- Proposed Annual Practitioner Review – It is the College's intention to complete most of the annual practitioner reviews by telephone.
- Proposed Regulation Surcharge – The College confirmed that this is not a new fee, but rather a renaming of the Discipline Surcharge fee. If approved, this will enable the College to use funds from this account for Discipline matters as well as matters before the Health Professions Review Board.
- Proposed AGM Quorum – If approved, this will require a minimum of 15 Active registrants to be present at the College's AGMs. If the minimum number of Registrants is not present, the meeting must be rescheduled at a great expense to the College.
- College's AGM Attendance – The DABC suggested the possibility of changing their Convention from June to September. Ideally, this will facilitate an increase in attendance at both the College's AGM and the DABC's Convention.

The Board thanked the Registrants for their time and effort to attend the College's 2011 Annual General Meeting.

The meeting was adjourned at 11:30 am.