



### 3. **CDBC's Proposed Bylaws**

The Registrar and legal counsel, Jim MacMaster, met with Daryl Beckett from the Ministry of Health Services on September 2, 2010 to receive feedback on the proposed bylaws which were submitted on January 10, 2010.

The Registrar summarized the Ministry's comments and suggestions for improvement for the Board's consideration.

As well, a briefing note, prepared by the College's legal counsel, was presented for the Board's consideration.

**Action item:** The Registrar will make the required changes and present a further draft for the Board's approval. The Registrar will also ensure that a table of changes is created to allow members of the Board to easily identify where changes were made.

Lastly, the members of the Board are concerned with the required provision of quorum at all future general meetings.

**Action item:** To alleviate concerns, the College will create a list of strategies to increase attendance at our AGM and solicit information from other Colleges with respect to their strategies.

### 4. **Quality Assurance at the DABC's 2011 Annual Convention**

K. Connolly spoke about the continuing education portion of the DABC's 2011 Annual Convention. He is interested in suggestions, from the Board, on ways to effectively incorporate the College's new Quality Assurance program.

On behalf of the DABC, he requested the members of the Board to consider the following suggestions,

- Require Registrants to complete 10 hours of education to get credit for the Field Contribution Activity: Continuing Education Course, rather than 5 hours,
- While in the transition phase, assign Registrants one hour of credit for completing the QA Checklist or the QA Tool, rather than 5 hours, and
- Require Registrants to complete the QA Tool in groups of not less than six dental health care professionals.

**Action item:** The Board will forward the above mentioned suggestions to the members of the Quality Assurance Committee for their consideration.

The Board is open and willing to work with the DABC to ensure the College's new program is incorporated with the upcoming Convention. The members of the Board provided a brief overview of the tasks required by the new program. The Board emphasized that the QA Checklist and the QA Tool are both self reflective tasks and therefore, Registrants would be required to submit answers individually and provide personal examples, rather than completing in a group with one voice.

Lastly, the Board provided suggestions for quality assurance at the DABC's 2011 Annual Convention. Suggestions included a course on the how to be an effective mentor or courses on how to correctly complete the College's QA Checklist and QA Tool.

#### **5. Pacific Dental Conference Booth**

The Board reviewed several different estimated costs for the display booth, supplies and labour for the Pacific Dental Conference.

**MOTION:** By T Merkley, that the College represent itself with a display booth at the Pacific Dental Conference. Seconded by C. LeVasseur.

**CARRIED**

**MOTION:** By C. Ferreira, that the total budget for the display booth at the Pacific Dental Conference not exceed \$3,000. Seconded by D. Harden

**CARRIED**

The members of the Board suggested that a draw basket be used as part of the CDDBC's display booth.

**Action item:** Design a brochure and pop-up banner to present at the College's next Board meeting.

**Action item:** C. Ferreira will request a quote on pop-up banners from her event supplier.

#### **6. Calendars - Updates**

The Registrar presented updated calendars, with Board and Committee meeting dates, for September to December 2010.

**7. Business Arising from Committee Minutes**

**a) Approved Inquiry Committee Meeting Minutes**

(not distributed to Discipline Committee members)

Approved meeting minutes were presented for members of the Board to review.

**b) Approved Quality Assurance Committee Meeting Minutes**

Approved meeting minutes were presented for members of the Board to review.

**c) Approved Registration Committee Meeting Minutes**

Approved meeting minutes were presented for members of the Board to review.

**8. Other Business**

**Government Fees for Social Services Provided**

T. Merkle provided the members of the Board with information regarding the government's low fees paid to Denturists for denture patients on social assistance programs. She requested the College to write a letter to support an increase in fees for denture services provided to patients on social assistance programs.

The members of the Board agreed that this request is outside of the College's mandate and does not support this request. She is requested to seek support and/or assistance from the Denturists Association of BC.

**Regrets:** C. Ferreira and F. Yoo left the meeting at 2:15 pm.

**Seniors' Oral Health Secretariat**

C. LeVasseur provided members of the Board with information regarding the ability of Denturists to perform oral examinations on seniors in care homes and hospitals.

**Action item:** C. LeVasseur to create, within one week, a statement that outlines the Board's support for Denturists to perform oral examinations on seniors in care homes and hospitals. The Board will review and approve the statement, via email, prior to distribution to the Senior's Oral Health Secretariat.

9. **Next Board Meeting – Friday December 10, 2010 at 10:00 am at the College office in New Westminster.**

The meeting was adjourned at 2:27 pm.