

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Minute's #B059 – April 7, 2006 APPROVED

Board Members in Attendance: P. Barker R. Hughes  
J. Connolly R. Rittaler  
D. Hart G. Stewart  
D. Hengel H. Varshney  
G. Hinton

Staff in Attendance: J. Mayr, Registrar  
J. Roff, Recording Secretary

The Executive Secretary for the Denturist Association of BC was also present.

The meeting was called to order at 12:54 PM

**1. Approval of Draft Agenda**

Amendments:

8. Business arising from Committee Minutes
  - a) Inquiry Committee
  - b) Quality Assurance Committee
  - c) Registration Committee

9. New Business Arising
  - a) AIT Accounting Issue

10. Correspondence

**MOTION:** by G. Stewart, that the amended draft agenda be approved. Seconded by R.Rittaler.

**CARRIED**

These minutes are approved as circulated.

Date:

Chair of the Board

**2. Introduction of New Board Members**

Rod Hughes and Jim Connolly were elected to the Board of the College for the term 2006-2009.

**3. Election of Board Chair and Vice Chair**

R. Hughes nominated D. Hengel for election as Chair of the Board. H. Varshney seconded the nomination. There were no other nominations. D. Hengel was elected by acclamation.

D. Hengel nominated G. Hinton for election as Vice-Chair of the Board. G. Stewart seconded the nomination. There were no other nominations. G. Hinton was elected by acclamation.

**4. Appointment of Committee Chairs and Committee Members**

<b>Committee</b>	<b>Chair</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>
Registration	G. Stewart	J. Connolly	H. Varshney	R. Rittaler
Inquiry	R. Hughes	P. Barker	D. Hart	-
Discipline	G. Stewart	R. Rittaler	H. Varshney	Registrant
Quality Assurance	G. Hinton	J. Connolly	R. McInnis	T. Thobaben
Executive	D. Hengel	G. Hinton	H. Varshney	-
Patient Relations	D. Hart	P. Barker	R. Rittaler	T. Thobaben
Nomination Panel	P. Barker	D. Hengel	D. Hart	-

**MOTION:** by G. Stewart to approve the Committee structure in draft. Seconded by R. Hughes.

**CARRIED**

**5. Approval of Draft Minutes of December 2, 2005**

**MOTION:** by D. Hart, that the draft minutes of December 2, 2005 be approved. Seconded by R. Hughes.

**CARRIED**

## **6. Consequential Motions**

**MOTION:** by D. Hart, that pursuant to section 21 of the Health Professions Act (RSBC 1996) c. 183, Mr. John Mayr is appointed as Registrar for the College of Denturists and shall hold office until March 31, 2007. Seconded by J. Connolly.

**CARRIED**

**MOTION:** by J. Connolly, that pursuant to section 11(5) of the Bylaws (June 2000), the Registrar is the delegated Head of Public Body for the purposes of the *Freedom of Information/ Protection of Privacy Act* R.S.B.C. 1996. Seconded by G. Stewart.

**CARRIED**

**MOTION:** by G. Stewart, that pursuant to section 26(2) of the Bylaws (June 2000), the Registrar is designated as the holder of the seal for the College and must affix the seal to Licensure Certificates and other documents from time to time as required. Seconded by J. Connolly.

**CARRIED**

**MOTION:** by H. Varshney, that pursuant to section 34 of the Bylaws (June 2000), the accounting firm of McDonald Rickett Chartered Accountants is appointed as auditors for the College of Denturists. Seconded by D. Hart.

**CARRIED**

**MOTION:** by R. Hughes, that pursuant to section 35 of the Bylaws (June 2000), a committee or a panel of a committee, may retain legal counsel to assist the board, a committee, or panel. Seconded by P. Barker.

**CARRIED**

**MOTION:** by G. Stewart, that pursuant to section 50(3)(a) of the Bylaws (June 2000), the theory portion of the registration examinations may be held prior to the completion of the internship. Seconded by R. Rittaler.

**CARRIED**

**MOTION:** by D. Hart, that pursuant to section 54(6) of the Bylaws (June 2000), a registrant may pay, by cheque, in installment or otherwise, an amount equal to the administration fee in advance of the next fiscal year. Seconded by D. Hengel.

**CARRIED**

**MOTION:** by D. Hengel, that pursuant to section 32(3) of the *Health Professions Act*, R.S.B.C. 1996, c. 183, the Registrar is authorized to dismiss a complaint, or request that the Registrant act as described in section 36(1), without reference to the Inquiry Committee if the Registrar determines that the complaint

- (a) is trivial, frivolous, vexatious, or made in bad faith,
- (b) does not contain allegations that, if admitted or proved, would constitute a matter subject to investigation by the Inquiry Committee under section 33(4), or
- (c) contains allegations that, if admitted or proved would constitute a matter, other than a serious matter, subject to investigation by the Inquiry Committee under section 33(4).

Seconded by R. Hughes.

**CARRIED**

## **7. Internal Financial Reports**

The members reviewed the internal financial reports.

**MOTION:** by G. Stewart, that the financial statements be approved as presented.  
Seconded by R. Rittaler.

**CARRIED**

## **8. Business Arising from Committee Minutes**

a) Inquiry Committee

**MOTION:** by D. Hengel, that the members of the Board adopt the policy on advertising the services of a dentist as drafted. Seconded by R. Rittaler.

**CARRIED**

b) Quality Assurance Committee

**MOTION:** by G. Hinton, that the draft minutes from the January 17, 2006 Quality Assurance Committee meeting be approved as presented. Seconded by J. Connolly.

**CARRIED**

**MOTION:** by G. Hinton, that the College will forward a request to the government for funding to develop a self-directed quality assurance program for the College of Denturists of BC. Seconded by J. Connolly.

**CARRIED**

c) Registration Committee

**MOTION:** by G. Stewart, that the members of the Board adopt the Internship Policy – PIPA Transitional Compliance as presented. Seconded by H. Varshney.

**CARRIED**

**MOTION:** by G. Stewart, that the members of the Board adopt the OSCE Policy as presented. Seconded by R. Rittaler.

**CARRIED**

**9. New Business Arising**

a) AIT Accounting Issue

**MOTION:** by G. Stewart, that the members of the Board inform the Consortium of Regulatory Bodies that they will not forward the funds requested until audited financial statements explaining the anomalies are received. Seconded by G. Hinton.

**CARRIED**

**10. Correspondence**

- a) Letter from Legal Counsel – Mr. Jim MacMaster
- b) Invitation to Solutions to Access Forum

Meeting was adjourned at 1:51 PM.