

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Minute's #B055 – April 1, 2005 Approved

Board Members in Attendance: P. Barker G. Stewart
D. Hengel T. Thobaben
G. Hinton H. Varshney
R. Hughes

Board Members Absent: A. Jones R. Rittaler

Staff in Attendance: J. Mayr, Registrar
J. Roff, Recording Secretary

The meeting was called to order at 12:30 PM

1. Approval of Draft Agenda

Amendments:

- 4. Nomination Panel
 - Human Resource Committee
 - Succession Planning Committee
 - Orientation and Professional Development Committee
 - Board & Committee Performance Review Committee
 - Strategic Planning Committee

15. June Board Meeting

MOTION: by G. Stewart, that the amended draft agenda be approved. Seconded by H. Varshney.

CARRIED

2. Election Results – Introduction of New Board Members

Gary Stewart and Peter Barker were elected for the term 2005-2008.

3. Election of Board Chair and Vice Chair

T. Thobaben nominated D. Hengel for election as Chair of the Board. R. Hughes seconded the nomination. There were no other nominations. D. Hengel was elected by acclamation.

T. Thobaben nominated G. Hinton for election as Vice-Chair of the Board. R. Hughes seconded the nomination. There were no other nominations. G. Hinton was elected by acclamation.

4. Appointment of Committee Chairs and Committee Members

Committee	Chair	Member	Member	Member
Discipline	G. Stewart	R. Rittaler	H. Varshney	Registrant
Executive	D. Hengel	G. Hinton	H. Varshney	-
Inquiry	R. Hughes	P. Barker	A. Jones	Registrant
Patient Relations	T. Thobaben	R. Hughes	G. Hinton	Registrant
Quality Assurance	G. Hinton	T. Thobaben	R. McInnis	-
Registration	G. Stewart	F. Rittaler	H. Varshney	Registrant
Nomination Panel	P. Barker	D. Hengel	Registrant	
Human Resource	This will be moved to the responsibility of the Executive Committee.			
Succession Planning	This will be moved to the responsibility of the Executive Committee with assistance from T. Thobaben.			
Orientation and Professional Development	This will be moved to the responsibility of the Registrar. As development progresses it will be brought to the board and committees for approval.			
Board & Committee Performance Review	This will be moved to the responsibility of the Patient Relations Committee.			
Strategic Planning	This will be moved to the responsibility of the Executive Committee. G. Hinton will contact a consultant for a half day seminar in regards to strategic planning.			

MOTION: by G. Stewart to approve the Committee structure in draft. Seconded by R. Hughes.

CARRIED

5. Approval of Draft Minutes of December 5, 2004

MOTION: by G. Hinton, that the draft minutes of December 5, 2004 be approved. Seconded by T. Thobaben.

CARRIED

6. Consequential Motions

MOTION: that pursuant to section 21 of the Health Professions Act (RSBC 1996) c. 183, Mr. John Mayr is appointed as Registrar for the College of Denturists and shall hold office until March 31, 2006.

MOTION: that pursuant to section 11(5) of the Bylaws (June 2000), the Registrar is the delegated Head of Public Body for the purposes of the *Freedom of Information/ Protection of Privacy Act* R.S.B.C. 1996.

MOTION: that pursuant to section 26(2) of the Bylaws (June 2000), the Registrar is designated as the holder of the seal for the College and must affix the seal to Licensure Certificates and other documents from time to time as required.

MOTION: that pursuant to section 34 of the Bylaws (June 2000), the accounting firm of Davidson & Company is appointed as auditors for the College of Denturists.

MOTION: that pursuant to section 35 of the Bylaws (June 2000), a committee or a panel of a committee, may retain legal counsel to assist the board, a committee, or panel.

MOTION: that pursuant to section 50(3)(a) of the Bylaws (June 2000), the theory portion of the registration examinations may be held prior to the completion of the internship.

MOTION: that pursuant to section 54(6) of the Bylaws (June 2000), a registrant may pay, by cheque, in installment or otherwise, an amount equal to the administration fee in advance of the next fiscal year.

MOTION: by G. Stewart to move and approve all consequential motions at once.
Seconded by R. Hughes.

CARRIED

7. Internal Financial Report

The members reviewed the internal financial reports.

8. Business Arising from Committee Minutes

- a) Registration Committee's policy on Correspondence is tabled and will be presented at the next board meeting (June 4, 2005) for discussion.
- b) Members requested an index linking Registrants' names with complaint file numbers.

9. Quality Assurance Survey

The survey results were discussed. The members of the Board agreed that all Registrants should receive a copy of the survey results.

10. Approve AGM Location

The members of the Board discussed holding this year's Annual General Meeting at Metrotown Holiday Inn in Burnaby.

MOTION: by G. Hinton to approve the location of the Annual General Meeting.
Seconded by G. Stewart.

CARRIED

11. Qualifying Expenses for June Board Meeting

The College will reimburse staff and public members for one night's accommodation and other expenses related to the meeting.

12. Notice of Audit

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Copies of the notice of audit were distributed to all members. The audit is set to take place May 10 – 12, 2005.

13. Panel to Review Employee Education Policy

The Professional Development Panel presented a policy on funding for education and development.

MOTION: by H. Varshney to approve the Education Policy as presented.
Seconded by G. Hinton.

CARRIED

14. Correspondence

- a) Ministry of Health Services – Entry-to-Practice Credentials
- b) Denturist Association of Canada – Accreditation
- c) Denturist Association of Canada – Meeting of the Consortium Regulatory Bodies
- d) BC Dental Practitioners Draft Minutes.

15. June Board Meeting

The members discussed whether it was beneficial to continue to hold the College's Board Meetings during the Denturist Association's Annual Conference. The Board decided to consider other options for future meetings. The Board will hold the June 2005 Meeting at Sun Peaks as previously arranged.

Meeting was adjourned at 2:35 PM.